

OCFSC Testing Policies:

Effective 7/1/08 the OCFSC, in accordance with Southern California Inter-Club's joint resolution, adopted and began utilizing the 2008 USFS Judges payment fee schedule; which is based upon mileage reimbursement. This action has significantly increased our testing expenses. In order to ensure our tests do not operate at a loss and that the Club maintains the ability to cover these expenses, the OCFSC testing fees and policies are amended as outlined and are in effective as 9/1/08:

- All applications with fees required for USFS Tests to be scheduled by OCFSC must be in the hands of the appropriate test chair, no later then 5:00 PM, two (2) weeks prior to the scheduled test session.
- Requested test dates may not be available due to the number of test requests or judge availability. If, because of Ice Time or Judge Availability, it becomes necessary for the Test Chairman to postpone your test to the next available test session, no additional fees will be required.
- Test forms submitted and received later then the two (2) week cut off time will be subject to a late fee assessment in the amount of \$20.00. Any fees returned NSF will be subject to all bank fees and a late fee assessment.
- If the test candidate cancels or reschedules a test for ANY reason after the two (2) week deadline other than a CERTIFIED injury or illness. THE TEST FEES WILL BE FORFEITED. No other excuses will be considered and the test candidate must submit a new test request and test fees to reschedule the test. This ice time has been reserved for you and your cancellation deprives another skater the opportunity to test.
- The OCFSC reserves the right to cancel a test session, in the event that the number of tests and collected fees does not cover the costs associated with holding the test session.
- Upon the skaters submission of CERTIFIED medical documentation confirming injury or illness, to the OCFSC B.O.D., AND the boards decision that a test fee refund would be appropriate; fee's will only be in the form of an equivalent credit towards a future test session.
- All testing skaters and any test partners must be members in good standing with United States Figure Skating.
- OCFSC home club members will be given 1st priority for test session slots, provided their test application and fees are received in a timely fashion.
- Test request will not be processed without the Coach's signature on this form and check for all appropriate fees.

In addition to test application fees, each participating skater is responsible for payment of any "ice" fees imposed by the testing facility. These fees, if not paid prior to the test will delay the submission of testing results to USFS; note there are time restrictions associated with the posting of USFS testing results, failure to rectify the situation can result in the forfeiture of the testing results.

Any skater whose home club is not Orange County FSC is required to join OCFSC as a 2nd club member; and are required to obtain permission from their home club prior to the test session in order to be allowed to test with the OCFSC. Permission may be obtained either by securing the appropriate Club Officials signature (as indicated) or in letter format (via club letterhead).

We need your help and support to keep the tests as reasonable as possible. Please remember that forms and fees must be submitted no later then 5:00 PM on the day they are due, in order to avoid a late fee.

We thank you for your understanding and cooperation